



St Michael's CE Primary School

Abusive Parents Policy

Creating a community where we learn together through respect, kindness, curiosity and faith.

Approved by:	Vanessa Cummings	Date: Autumn 2024
Last reviewed on:	Autumn 2024	
Next review due by:	Autumn 2025	

This policy was drawn up using the DCSF guidance 'Abusive Behaviour on School Premises' and the DCSF 'Legal Toolkit for Schools'.

Advice was sought from the HR department and the school's Community Police Officer. Our Community Police Officer felt the ultimate sanction within our policy should be criminal prosecution under the following Public Order Acts:

Public Order Act 1986 (Criminal Conduct / Police Remit)

Section 5 'Disorderly Conduct' (paraphrased)

Verbal abuse, threatening abusive or insulting words or behaviour or any disorderly behaviour whereby a person is caused alarm, harassment or distress.

Section 4 'Threatening Behaviour'

A person fears that violence or threat of violence is likely to be provoked.

Aims

- All members of the school community have a right to expect that their school is a safe place in which to work and learn.
- Violence, threatening behaviour and abuse against school staff or other members of the school community will not be tolerated, the aim being to achieve zero tolerance of such behaviour within school.
- Where such behaviour does occur, action will be taken to deal with the person or person concerned.

Action to be taken if an incident occurs

- If an incident involving violence, threatening behaviour or abuse does occur then an incident report form will be completed by the member of the school community against whom the abuse was directed. In the case of this being a pupil, a member of staff may complete the form on their behalf. (Incident Report Form attached)
- The Headteacher will speak to the person or persons perpetrating such an incident privately. It will be put to them that such behaviour is unacceptable and an assurance will be sought that such an incident will not be repeated. It will be stressed on this occasion that repetition of such an incident will result in further, more serious action being taken. **(Step 1 – Verbal Warning)**
- If a second incident occurs involving the same person or persons, the Headteacher and Chair of Governors will write to the adult(s) informing them once again that this conduct is unacceptable. **(Step 2 – Final Written Warning)**
- If such an incident recurs, or if an initial incident is considered serious enough by the Headteacher, the LA would be involved to enforce any action deemed necessary. This may result in a person or persons being excluded from school premises. **(Step 3 – LA Ban Letter)**
- The LA may consider taking legal action to enforce a ban, therefore an assurance must be sought from members of the school community that they will be prepared to give evidence in court should the need arise.
- If following a decision to ban a person from the school premises, that person nevertheless persists in entering school premises and is displaying unreasonable behaviour, such a person may be removed from the school premises as a trespasser under Section 547 of the Education Act 1996 and charged with an offence under the Public Order Act 1986. **(Step 4 – Involvement of the Police)**
- All parents, even if excluded from school premises following action by the LA, have a right to seek an appointment to speak to school staff about their child's educational progress.

ABUSIVE OR THREATENING BEHAVIOUR – INCIDENT REPORT FORM

Date of incident : _____ Time : _____

1. Member of staff reporting incident

Name : _____

Address : _____

Position : _____

2. Personal details of person assaulted / verbally abused

Name : _____

Address : _____

Position : _____

Age : _____

Sex : _____

3. Details of trespasser / assailant / verbal abuser (if known)

4. Witness (if any)

Name : _____

Address : _____

Age : _____

Sex : _____

Other information / relationship between member of staff / abuser if any :

5. Details of Incident

Location of incident _____

Outcome (see policy) STEP _____

Has abuser been involved in any previous incidents? _____

Name and contact details of police officer involved / incident number :

Signed : _____

Date : _____